CHILD CARE FACILITIES SERVING ONLY SCHOOL-AGE CHILDREN TRAINING REQUIREMENTS

Child Care Standards

65C-22.008(4), Florida Administrative Code

*All child care personnel are required to complete **40 hours** of mandated training.*

Important Timeframes

Within First 90 Days of Employment

Introductory Training

Child care personnel must begin training **within the first 90 days** of employment in the child care industry by:

- starting a training course,
- taking a child care competency exam, *or*
- earning an educational exemption.

One (1) Year From Date Training Began

All of the 40-hour required training **must be completed one (1) year** from the date the training began. Child care personnel must pass **competency exams** for the 40 hours of training to demonstrate their competency or receive an **educational exemption**.

Within First 30 Days of Employment

Additional Training Requirement

All staff must complete training in the use and operation of a fire extinguisher. This training is not offered by the Department.

Training

The 40-hour training for child care personnel working in facilities serving only school-age children can meet by completing:

- Child Care Facility Rules and Regulations (FACR – 6 hours)
- Health Safety and Nutrition (HSAN – 8 hours)
- Identifying and Reporting Child Abuse and Neglect (CAAN – 4 hours)
- Understanding Developmentally Appropriate Practice (UDAP – 5 hours)
- School Age-Appropriate Practices (SAPR – 5 hours)

Total: 28 hours

(see page 2 for options for the remaining 12 hours)

The remaining 12 hours must be met by one of the following options:

Option 1

Completion of the following online course:

- School-Age Program Quality Standards and Self-Assessment (SALT – 12 hours), which is a combination of the following courses:
  - Standards for Quality Afterschool Programs (SQAP – 8 hours)
  - Quality Self-Assessment and Improvement for Afterschool Programs (QSAI – 4 hours)

  PLEASE NOTE: If you have completed SQAP or QSAI, you should not take SALT.

Option 2

Completion of specialized school-age training, provided by a national organization or affiliates of a national organization with a demonstration of competency through passage of examination(s) or completion and assessment of a Professional Resource File (portfolio of materials that demonstrate competency). *Note: This option does not require passage of a DCF Office of Child Care Regulation Competency Exam because the competency demonstration is part of the training program. This option will be verified during a licensing inspection.*

Option 3

Completion of the following Department online courses:

- Child Growth and Development (CGDR – 6 hours)
- Behavioral Observation and Screening (BOSR – 6 hours)

Annual In-service Training

July 1 – June 30

Upon completion of introductory training requirements, child care personnel must complete a minimum of 10 hours or 1.0 **Continuing Education Unit (CEU)** of in-service training during the state's fiscal year beginning July 1 and ending June 30. *Note: College courses concentrating on children ages birth through twelve will be accepted.* Documentation of the in-service training must be recorded on the **CF-FSP Form 5268** and included in the child care facilities' personnel records.

How to register for **instructor-led** and **online** courses

Register for courses